

BOARD OF COUNTY COMMISSIONERS
MADISON COUNTY, FLORIDA
COURTHOUSE ANNEX
MINUTES OF BUDGET HEARING WORKSHOP
WEDNESDAY, JULY 18, 2018
9:00 A.M.

The Board of County Commissioners of Madison County, Florida met this day in regular session with the following members present: Alston Kelley (District 1), Wayne Vickers (District 2), Ronnie Moore (District 3), Alfred Martin (District 4) and Rick Davis (District 5). Also present were County Coordinator Brian Kauffman, Clerk Billy Washington and County Finance Director Kaytrena Joseph.

The Chairman, Honorable Wayne Vickers, called the meeting to order at 9:00 a.m. and conducted roll call.

Clerk Washington presented the proposed county budget for fiscal year 2018-19. He explained that the expected revenues shown in this budget were based on a tentative millage rate of 10.00. This proposed budget also did not account for any health insurance rate increase or contain any cost of living adjustments for employees. A recap of the budget was presented showing a deficit of expected revenues over expenditures of \$419,687.

Undersheriff Epp Richardson presented the sheriff's department proposed 2018-2019 balanced budget with revenue and expenditure amounts of \$6,505,177.57. Richardson explained that some of the increase in the department's budget was offset by new revenue resulting from funding for School Resource Officer positions at the schools. He also explained that the sheriff's department works diligently to be good stewards of the public money that they are entrusted with. He also presented a year-to-date expenditure report showing that as of June 30, 2018, the department had actual expenditures of 76.3% of budgeted expenditures.

Property Appraiser Leigh Barfield presented the property appraiser's office proposed 2018-2019 budget. She explained that her budget had already been submitted to the Department of Revenue for approval. Ms. Barfield explained that she also had two vehicles over ten years old and reiterated her request for a new vehicle. Clerk Washington said that he anticipated being able to fill that request using fiscally constrained money if the commissioners approved. The board indicated that funding this item from fiscally constrained money would be acceptable.

Clerk Washington said that the next scheduled budget hearing workshop would be on Friday, July 27th at 9:00 a.m. He stated that his office had not yet received all of the revenue numbers from the state, so the budget recap may change prior to the next meeting. After some discussion, Commissioner Davis stated that he would have liked to have seen the process start with a 3% cost of living increase for employees. Commissioner Martin asked if this could be included in the next proposed budget presented on the 27th. Clerk Washington said that his office would work to include this increase.

There being no further business, the Chairman adjourned the meeting at 10:08 a.m.

Board of County Commissioners
Madison County, Florida

By: _____
Wayne Vickers, Chairman

ATTEST:

William D. Washington,
Clerk to the Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS

MADISON COUNTY, FLORIDA

COURTHOUSE ANNEX

MINUTES OF BUDGET HEARING WORKSHOP

FRIDAY, JULY 27, 2018

9:00 A.M.

The Board of County Commissioners of Madison County, Florida met this day in regular session with the following members present: Alston Kelley (District 1), Wayne Vickers (District 2), Ronnie Moore (District 3), Alfred Martin (District 4) and Rick Davis (District 5). Also present were County Coordinator Brian Kauffman, Clerk Billy Washington and County Finance Director Kaytrena Joseph.

The Chairman, Honorable Wayne Vickers, called the meeting to order at 9:00 a.m. and conducted roll call.

Clerk Washington presented the revised proposed county budget for fiscal year 2018-19. He explained that the revised budget and recap was still based on the tentative millage rate of 10.00. The proposed budget also contained an 8.5% increase for health insurance costs, the state mandated retirement contribution rate adjustment and a 3% cost of living adjustment for employees. He stated that this left a deficit of \$509,361 in the general fund, \$98,926 in the transportation fund and \$18,957 in the solid waste fund. Clerk Washington explained that the newly hired solid waste and recycling coordinator had not had the opportunity to examine the proposed budget from his department. He expected this fund to be balanced easily.

Supervisor of Elections Tommy Hardee gave a brief presentation of the operations of his office and his proposed 2018-2019 budget. He explained that there is a concern of cyber security threats during the upcoming election. He explained that he had applied for and anticipated receiving a grant from the Department of State-Division of Elections to pay for security upgrades.

Tax Collector Lisa Tuten presented her office's proposed 2018-2019 budget. She said that it was basically unchanged from the prior year except to include the increases to health insurance and retirement rates and the proposed 3% cost of living adjustment.

Emergency Medical Services Director Lisa Jordan presented her department's proposed budget. She explained that the billing company now being utilized has been able to collect more revenue than in past years. This will allow the EMS department to operate on revenue generated within their department without a transfer from general

fund. This also will allow the EMS fund to “pay back” money owed to the general fund from previous years.

Agriculture Extension Agent Dan Finneman presented the agricultural extension office proposed budget. He explained efforts by his department to cut expenditures, including staff reduction.

Chairman Vickers recessed the meeting at 10:11 a.m.

Chairman Vickers called the meeting back into order at 10:26 a.m.

Ms. Rosa Richardson from the Madison County Senior Citizens Center presented a proposed budget request for \$31,200. She explained that this was an increase of \$3000 over previous years’ requests. This was due to costs associated with transporting people from Greenville to Madison until the center in Greenville is completed.

Tourist Development Council Executive Director Phyllis Williams presented the TDC proposed budget. The proposal showed expected revenues and expenditures of \$117,000.

Emergency Management Director Alan Whigham presented his department’s proposed budget request. He explained that the \$25,000 request is utilized as matching funds to secure the grant money that makes up the remainder of his budget.

Building Official Rick Anderson presented the proposed budget for the building department. He outlined some of the cost savings measures the building department has implemented recently. These included online submittal and payment for certain permits. This has allowed him to move a position from full-time to part-time.

Recreation Department Director Tommy Garner presented the recreation department’s proposed budget. Mr. Garner explained that he anticipated hosting more travel softball tournaments. Also he had been working with citizen groups concerning tennis/pickleball courts.

Chairman Vickers recessed the meeting for lunch at 11:49 a.m.

Chairman Vickers called the meeting back into order at 1:31 p.m.

Veterans Service Officer Oliver Bradley presented the Veterans Service Office proposed budget.

County Coordinator Brian Kauffman explained the proposed budget of the board’s administrative department.

Road Department Coordinator Lonnie Thigpen presented his department’s proposed budget request. He explained that his request presents a deficit in the

transportation fund of \$98,926. He would like to use an inter-fund transfer along with a draw from transportation fund reserves to balance for the upcoming year.

Animal and Mosquito Control director Jamie Willoughby presented both the Animal Control Department and the Mosquito Control Department proposed budgets for 2018-2019.

Solid Waste and Recycling Coordinator Clay Blair explained that due to his recent hire, he had not been able to review the proposed budget request submitted previously. He did note that due to the recent resignation of three employees, he felt that he would easily be able to make up the \$18,957 deficit in the solid waste fund from the previously submitted budget.

Madison County Memorial Hospital Executive Director Tammy Stevens presented the hospital's proposed budget request for 2018-2019. Her request included \$300,000 for indigent health care, \$250,000 for private pay/uncompensated health care and \$400,000 for USDA loan interest payment.

Clerk Washington presented the budget request for the clerk of court's office. He explained that he would revise his request to reflect no increase from the prior year's request, if possible including the health insurance and retirement increases and the 3% cost of living adjustment.

After some discussion, the board agreed by consensus to approach the sheriff's office with a proposal to have their budget set as a percentage of the year's anticipated revenues.

There being no further business, the Chairman adjourned the meeting at 4:00 p.m.

Board of County Commissioners
Madison County, Florida

By: _____
Wayne Vickers, Chairman

ATTEST:

William D. Washington,
Clerk to the Board of County Commissioners

BOARD OF COUNTY COMMISSIONERS

MADISON COUNTY, FLORIDA

COURTHOUSE ANNEX

MINUTES OF BOARD WORKSHOP

FRIDAY, AUGUST 3, 2018

9:00 A.M.

The Board of County Commissioners of Madison County, Florida met this day in regular session with the following members present: Alston Kelley (District 1), Wayne Vickers (District 2), Ronnie Moore (District 3), Alfred Martin (District 4) and Rick Davis (District 5). Also present were County Coordinator Brian Kauffman, County Attorney George T. Reeves, and Clerk Billy Washington.

The Chairman, Honorable Wayne Vickers, called the meeting to order at 9:06 a.m. and conducted roll call.

Chairman Vickers explained that the purpose of the meeting was to discuss issues concerning the Cherry Lake public boat ramp and beach area, proposed changes to the Madison County Development Park Covenants and Restrictions and budget workshop.

A group of fishermen brought a concern that they feel that the board is not allowing them to utilize the public boat ramp to put in boats on Cherry Lake due to recent policy changes. They felt that having to obtain prior approval to park more than seven trucks and trailers at the Cherry Lake Beach facility hampered impromptu fishing clubs such as theirs. The board discussed possible solutions including closing the boat ramp, closing on certain days or times and differential fee structure for in-county and out-of-county residents. Parks and Recreation Director Tommy Garner explained that in the past impromptu fishing groups contacted him for approval, but had stopped doing that some time ago. The board instructed the County Coordinator to allow for impromptu approval by Mr. Garner. Commissioner Vickers inquired as to whether the board could waive fees for in-county residents. Mr. Reeves explained that it was possible to have different fees for in-state and out-of-state residents, but that it would require a change to the ordinance. After further discussion, the board agreed to allow Mr. Kauffman and Mr. Garner to work with the citizen groups to develop a solution to this issue and the handicap accessibility issues.

Chairman Vickers recessed the meeting at 10:30 a.m.

Chairman Vickers call the meeting back into order at 10:47 a.m.

Attorney Reeves presented the Madison County Amended and Restated Development Park Covenants and Restrictions. Economic Development Consultant Crawford Powell presented a list of questions and concerns with the proposed changes. After discussion on these issues, Attorney Reeves stated that he would revise Sections 3.9 on page 5, 5.7 on page 9, 4.8 on page 13 and 14, and 10 on page 17 and 18. He would also fix the typos in the numbering of the sections throughout.

Clerk Washington introduced some ideas for helping to close the deficit in the proposed fiscal year 2018-2019 budget. These included raising the percentage of budgeted anticipated revenue and raising the estimate for revenue from interest bearing accounts. Undersheriff Epp Richardson explained that he had spoken with Commissioner Davis about a budget based on a percentage of the county's expected revenues each year. He explained that the sheriff's office would require a "front-loaded" reserve to have the proper comfort level with a proposal like this. He did feel that this proposal was possible with the proper research and agreements in place. Commissioner Davis asked if Deputy Richardson had been able to re-examine the budget request of the sheriff's office. Deputy Richardson stated that his budget was not out of line with any of the other department increases. He would look to see if there were cuts to be made, but would like some reassurance from the board that there would be funding for unexpected things.

The board asked Clerk Washington to have another presentation of the budget at or after the August 8, 2018 regular board meeting.

There being no further business, the Chairman adjourned the meeting at 12:33 p.m.

Board of County Commissioners
Madison County, Florida

By: _____
Wayne Vickers, Chairman

ATTEST:

William D. Washington,
Clerk to the Board of County Commissioners